



RECEIVED AGENDA STAFF REPORT

2008 JUN 18 PM 4:34 SUPPLEMENTAL

CLERK OF THE BOARD
ORANGE COUNTY
BOARD OF SUPERVISORS

MEETING DATE:

June 24, 2008

LEGAL ENTITY TAKING ACTION:

Board of Supervisors

BOARD OF SUPERVISORS DISTRICT(S):

All Districts

SUBMITTING AGENCY/DEPARTMENT:

Office of the Performance Audit Director

DEPARTMENT CONTACT PERSON(S):

Steve Danley 834-2068

598A

OK
John Moorlach
by [Signature]
cos

SUBJECT: SHERIFF-CORONER DEPARTMENT OVERTIME STUDY

CEO CONCUR

COUNTY COUNSEL REVIEW
N/A

CLERK OF THE BOARD
Consent
3 Votes Board Majority

Budgeted: N/A

Current Year Cost: N/A

Annual Cost: N/A

Staffing Impact: No

of Positions:

Sole Source: N/A

Current Fiscal Year Revenue: N/A

Funding Source: N/A

Prior Board Action:

RECOMMENDED ACTION(S)

1. Direct the Office of the Performance Audit Director to study the use of overtime in the Sheriff-Coroner Department.
2. Direct that this study be commenced immediately.

SUMMARY:

Authorize the Office of the Performance Audit Director to perform a study of overtime usage in the Sheriff-Coroner Department.

BACKGROUND INFORMATION:

Pursuant to Board policy for the authorization of ad-hoc performance audit assignments, on June 16, 2008, Supervisors John Moorlach and Patricia Bates requested that the Office of the Performance Audit Director study the usage of overtime in the Sheriff-Coroner Department (see attached memo). The specific scope of the study is to determine:

- (1) The cost of overtime pay in the Department,
- (2) Whether it is less expensive to pay overtime or to hire new positions,

- (3) The appropriate cross-over point, if any, where it is more economically efficient to fill a new position rather than having existing positions work overtime, and
- (4) Any other significant findings that have an impact on overtime usage

Supervisors Moorlach and Bates request that this study commence immediately. If this item is approved, the current HCA/Correctional Medical Services audit will be temporarily suspended until the completion of the Sheriff-Coroner Overtime Study.

FINANCIAL IMPACT:

N/A

STAFFING IMPACT:

N/A

REVIEWING AGENCIES:

EXHIBIT(S):

1. June 16, 2008 Memo from Supervisors Moorlach and Bates



JOHN M.W. MOORLACH, C.P.A.
CHAIRMAN, ORANGE COUNTY BOARD OF SUPERVISORS
SUPERVISOR, SECOND DISTRICT

ORANGE COUNTY HALL OF ADMINISTRATION
333 W. SANTA ANA BLVD.
10 CIVIC CENTER, SANTA ANA, CALIFORNIA 92701
Phone (714) 834-3220 Fax (714) 834-6109
john.moorlach@ocgov.com

MARIO MAINERO
CHIEF OF STAFF

RICK FRANCIS
DEPUTY CHIEF OF STAFF

BRAD ANGLE
POLICY ADVISOR

KATHLEEN MORAN
POLICY ADVISOR

APRIL RUDGE
POLICY ADVISOR

LINDSAY BRENNAN
ADMINISTRATIVE ASSISTANT

MEMORANDUM

TO: *[Signature]* Steve Danley, Office of the Performance Audit Director
FROM: John M.W. Moorlach and Patricia Bates, Chairman and Vice-Chair of the Board of Supervisors *[Signature]*
RE: Sheriff Department Overtime
DATE: June 16, 2008

Dear Mr. Danley:

Pursuant to the methodology approved by the Board of Supervisors, the Chairman and Vice-Chair of the Board of Supervisors may, by joint written instruction, direct your Office to undertake particular assignments.

You are hereby authorized and requested to review, in cooperation with the new Sheriff once she officially is sworn in, the overtime records of the Orange County Sheriff's Department in order to determine: (1) the cost of overtime pay in the Department; (2) whether it is less expensive to pay overtime or to hire new positions; (3) the appropriate cross-over point, if any, where it is more economically efficient to fill a new position rather than having existing positions work overtime.

This is a high priority item. Please suspend any other projects you need to suspend in order to begin work immediately.

We look forward to receiving your report.